

Journal of Hama University

Objectives of the Journal

Hama University Journal is a scientific, coherent, periodical journal issued annually by the University of Hama; aims at:

- 1- publishing the original scientific research in Arabic or English which has the advantages of human cultural knowledge and advanced applied sciences, and contributes to developing it, and achieves the highest quality, innovation and distinction in various fields of medicine, engineering, technology, veterinary medicine, sciences, economics, literature and humanities, after assessing them by academic specialists.
- 2- publishing the distinguished applied researches in the fields of the journal interests.
- 3- publishing the research notes, disease conditions reports and small articles in the fields of the journal interests.

Purpose of the Journal:

- Encouraging Syrian and Arab academic specialists and researchers to carry out their innovative researches.
- It controls the mechanism of scientific research, and distinguishes the originals from the plagiarized, by assessing the researches of the journal by specialists and experts.
- The journal seeks the enrichment of the scientific research and scientific methods, and the commitment to quality standards of original scientific research.
- Aiming to publish knowledge and popularize it in the fields of the journal interests and specialties, and to develop the service fields in society.
- Motivating researchers to provide research on the development and renewal of scientific research methods.
- It receives the suggestions of researchers and scientists about everything that helps in the advancement of academic research and in developing the journal.
- popularization of the aimed benefit through publishing its scientific contents and putting its editions in the hands of readers and researchers on the journal website and developing and updating the site.

Publishing Rules in Hama University Journal:

1. The material sent for publication have to be authentic, of original scientific and knowledge value, and should be characterized by language integrity and documentation accuracy

2. It should not be published or accepted for publication in other journals, or rejected by others. The researcher guarantees this by filling out a special entrusting form for the journal.

3- The research has to be evaluated by competent specialists before it is accepted for publication and becomes its property. The researcher will not be entitled to withdraw research in case of refusal to publish it.

4. The language of publication is either Arabic or English, and the administration of the journal is provided with a summary of the material submitted for publication in half a page (250 words) in a language other than the language in which the research has been written, and each summary should be appended with key words.

Deposit of scientific research for publication:

Firstly, the publication material should be submitted to the editor of the journal in four paper copies (one copy includes the name of the researcher or researchers, the addresses, telephone numbers. The names of the researchers or any reference to their identity should not be included in the other copies). Electronic copy should be submitted, printed in Simplified Arabic, 12 font on one side of paper measuring 297 x 210 mm (A4). A white space of 2.5 cm should be left from the four sides, but the number of search pages are not more than fifteen pages (pagination in the middle bottom of the page), and be compatible with (Microsoft Word 2007 systems) at least, and in single spaces including tables, figures and sources , saved on CD, or electronically sent to the e-mail of the journal.

Secondly, The publication material shall be accompanied by a written declaration confirming that the research has not been published before, published in another journal or rejected by another journal.

Thirdly, the editorial board of the journal has the right to return the research to improve the wording or make any changes, such as deletion or addition, in proportion to the scientific regulations and conditions of publication in the journal.

Fourthly, The journal shall notify the researcher of the receiving of his research no later than two weeks from the date of receipt. The journal shall also notify the researcher of the acceptance of the research for publication or refusal of it immediately upon completion of the assessment procedures.

Fifthly, the submitted research shall be sent confidentially to three referees specialized in its scientific content. The concerned parties shall be notified of the referee's observations and proposals to be undertaken by the candidate in accordance with the conditions of publication in the journal and in order to reach the required scientific level.

Sixthly. The research is considered acceptable for publication in the journal if the three referees (or at least two of them) accept it, after making the required amendments and acknowledging the referees.

- If the third referee refuses the research by giving rational scientific justifications which the editorial board found fundamental and substantial, the research will not be accepted for publication even if approved by the other two referees.

Rules for preparing research manuscript for publication in applied colleges researches:

First, The submitted research should be in the following order: Title, Abstract in Arabic and English, Introduction, Research Objective, Research Material and Methods, Results and Discussion, Conclusions and Recommendations, and finally Scientific References.

- Title:

It should be brief, clear and expressive of the content of the research. The title font in the publishing writing is bold, (font 14), under which, in a single – spaced line, the name of the researcher (s) is placed, (bold font 12), his address, his scientific status, the scientific institution in which he works, the email address of the first researcher, mobile number, (normal/ font 12). The title of the research should be repeated again in English on the page containing the Abstract. The font of secondary headings should be (bold/ font 12), and the style of text should be (normal/ font 12).

- Abstract or Summary:

The abstract should not exceed 250 words, be preceded by the title, placed on a separate page in Arabic, and written in a separate second page in English. It should include the objectives of the study, a brief description of the method of work, the results obtained, its importance from the researcher's point of view, and the conclusion reached by the researcher.

- Introduction :

It includes a summary of the reference study of the subject of the research, incorporating the latest information, and the purpose for which the research was conducted.

- Materials and methods of research:

Adequate information about work materials and methods is mentioned, adequate modern resources are included, metric and global measurement units are used in the research. The statistical program and the statistical method used in the analysis of the data are mentioned, as well as, the identification of symbols, abbreviations and statistical signs approved for comparison.

- Results and discussion :

They should be presented accurately, all results must be supported by numbers, and the figures, tables and graphs should give adequate information. The information should not be repeated in the research text. It should be numbered as it appears on the research text. The scientific importance of the results should be referred to, discussed and supported by up-to-date resources. The discussion includes the interpretation of the results obtained

through the relevant facts and principles, and the degree of agreement or disagreement with the previous studies should be shown with the researchers' opinion and personal interpretation of the outcome.

- **Conclusions:**

The researcher mentions the conclusions he reached briefly at the end of the discussion, adding his recommendations and proposals when necessary.

- **Thanks and acknowledgement:**

The researcher can mention the support agencies that provided the financial and scientific assistance, and the persons who helped in the research but were not listed as researchers.

Second- Tables:

Each table, however small, is placed in its own place. The tables take serial numbers, each with its own title, written at the top of the table, the symbols *, ** and *** are used to denote the significance of statistical analysis at levels 0.05, 0.01, or 0.001 respectively, and do not use these symbols to refer to any footnote or note in any of the search margins. The journal recommends using Arabic numerals (1, 2, 3) in the tables and in the body of the text wherever they appear.

Third- Figures, illustration and maps:

It is necessary to avoid the repetition of the figures derived from the data contained in the approved tables, either insert the numerical data in tables, or graphically, with emphasis on preparing the figures, graphs and pictures in their final shapes, and in appropriate scale and be scanned accurately at 300 pixels / inch. Figures or images must be black and white with enough color contrast, and the journal can publish color pictures if necessary, and give a special title for each shape or picture or figure at the bottom and they can take serial numbers.

Fourth- References:

The journal follows the method of writing the name of the author - the researcher - and the year of publication, within the text from right to left, whatever the reference is, for example: Waged Nageh and Abdul Karim (1990), Basem and Samer (1998). Many studies indicate (Sing, 2008; Hunter and John, 2000; Sabaa et al., 2003). There is no need to give the references serial numbers. But, when writing the Arabic references, write the researcher's (surname), and then, the first name completely. If the reference is more than one researcher, the names of all researchers should be written in the above mentioned manner. If the reference is non-Arabic, first write the surname, then mention the first letter or the first letters of its name, followed by the year of publication in brackets, then the full title of the reference, the title of the journal (journal, author, publisher), the volume, number

and page numbers (from - to), taking into account the provisions of the punctuation according to the following examples:

العوف، عبد الرحمن و الكزبري، أحمد (1999). التنوع الحيوي في جبل البشري. مجلة جامعة دمشق للعلوم الزراعية، 15(3):33-45.

Smith, J., Merilan, M.R., and Fakher, N.S., (1996). *Factors affecting milk production in Awassi sheep*. J. Animal Production, 12(3):35-46.

If the reference is a book: the surname of the author and then the first letters of his name, the year in brackets, the title of the book, the edition, the place of publication, the publisher and the number of pages shall be included as in the following example:

Ingrkam, J.L., and Ingrahan, C.A., (2000). *Introduction In: Text of Microbiology*. 2nd ed. Anstratia, Brooks Co. Thompson Learning, PP: 55.

If the research or chapter of a specialized book (as well as the case of Proceedings), scientific seminars and conferences), the name of the researcher or author (researchers or authors) and the year in brackets, the title of the chapter, the title of the book, the name(s) of editor (s), publisher and place of publication and page number as follows:

Anderson, R.M., (1998). *Epidemiology of parasitic Infections*. In : Topley and Wilsons Infections. Collier, L., Balows, A., and Jassman, M., (Eds.), Vol. 5, 9th ed. Arnold a Member of the Hodder Group, London, PP: 39-55.

If the reference is a master's dissertation or a doctoral thesis, it is written like the following example:

Kashifalkitaa, H.F., (2008). *Effect of bromocriptine and dexamethasone administration on semen characteristics and certain hormones in local male goats*. PhD Thesis, College of veterinary Medecine, University of Baghdad, PP: 87-105.

• **The following points are noted:**

- The Arabic and foreign references are listed separately according to the sequence of the alphabets (أ، ب، ج) or (A, B, C).
- If more than one reference of one author is found, it is used in chronological order; the newest and then the earliest. If the name is repeated more than once in the same year, it is referred to after the year in letters a, b, c as (1998)^a or (1998)^b... etc.
- Full references must be made to all that is indicated in the text, and no reference should be mentioned in case it is not mentioned in the body of the text.
- Reliance, to a minimum extent, on references which are not well-known, or direct personal communication, or works that are unpublished in the text in brackets.

- The researcher must be committed to the ethics of academic publishing, and preserve the intellectual property rights of others.

Rules for the preparation of the research manuscript for publication in the researches of Arts and Humanities:

- The research should be original, novel, academic and has a cognitive value, has language integrity and accuracy of documentation.
- It should not be published, or accepted for publication in other publication media.
- The researcher must submit a written declaration that the research is not published or sent to another periodical for publication.
- The research should be written in Arabic or in one of the languages approved in the journal.
- Two abstracts, one in Arabic and the other in English or French, should be provided with no more than 250 words.
- Four copies of the research should be printed on one side of A4 paper with an electronic copy (CD) according to the following technical conditions:

The list (sources and references) shall be placed on separate pages and listed in accordance with the rules based on one of the following two methods:

(A) The surname of the author, his first name, the title of the book, the name of the editor (if any), the publisher, the place of publication, the edition number, the date of publication.

(B) The title of the book: the name of the author, the title of the editor (if any), the publisher, the place of publication, the edition number, the date of the edition.

• Footnotes are numbered at the bottom of each page according to one of the following documentation ways:

A - Author's surname, his first name: book title, volume, page.

B - The title of the book, volume number, page.

- Avoid shorthand unless indicated.
- Each figure, picture or map in the research is presented on a clear independent sheet of paper.
- The research should include the foreign equivalents of the Arabic terms used in the research.

For postgraduate students (MA / PhD), the following conditions are required:

(A) Signing declaration that the research relates to his or her dissertation.

(B) The approval of the supervisor in accordance with the model adopted in the journal.

C – The Arabic abstract about the student's dissertation does not exceed one page.

- The journal publishes the researches translated into Arabic, provided that the foreign text is accompanied by the translation text. The translated research is subject to editing the translation only and thus is not subject to the publication conditions mentioned previously. If the research is not assessed, the publishing conditions shall be considered and applied on it.
- The journal publishes reports on academic conferences, seminars, and reviews of important Arab and foreign books and periodicals, provided that the number of pages does not exceed ten.

Number of pages of the manuscript Search:

The accepted research shall be published free of charge for educational board members at the University of Hama without the researcher having any expenses or fees if he complies with the publishing conditions related to the number of pages of research that should not exceed 15 pages of the aforementioned measures, including figures, tables, references and sources. The publication is free in the journal up to date.

Review and Amendment of researches:

The researcher is given a period of one month to reconsider what the referees referred to, or what the Editorial Office requires. If the manuscript does not return within this period or the researcher does not respond to the request, it will be disregarded and not accepted for publication, yet there is a possibility of its re-submission to the journal as a new research.

Important Notes:

- The research published in the journal expresses the opinion of the author and does not necessarily reflect the opinion of the editorial board of the journal.
- The research listing in the journal and its successive numbers are subject to the scientific and technical basis of the journal.
- A research that is not accepted for publication in the journal should not be returned to its owners.
- The journal pays nominal wages for the assessors, 2000 SP.
- Publishing and assessment wages are granted when the articles are published in the journal.
- The researches received from graduation projects, master's and doctoral dissertations do not grant any financial reward; they only grant the researcher the approval to publish.

- In case the research is published in another journal, the Journal of the University of Hama is entitled to take the legal procedures for intellectual property protection and to punish the violator according to regulating laws.

Subscription to the Journal:

Individuals, and public and private institutions can subscribe to the journal

Journal Address:

- The required copies of the scientific material can be delivered directly to the Editorial Department of the journal at the following address: Syria - Hama - Alamein Street - The Faculty of Veterinary Medicine - Editorial Department of the Journal.

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